



Board of Directors Meeting Minutes

February 11, 2017

I. Call to order

Richard Holder, Board President, called the regular meeting of the WNCR Board of Directors to order at 9:02 AM at the Sandia National Laboratories Federal Credit Union in Edgewood, NM on February 11, 2017

II. Approval of the Agenda:

Richard Holder moved to approve the agenda. Charlyn Hudson seconded the motion. All members of the Board unanimously approved the agenda. See attached copy.

III. Approval of minutes from last meeting

Richard Holder moved to approve the January 14, 2017 Board meeting minutes. Mary Ann Shinnick seconded the motion. All members of the Board voted to approve the minutes of the January 14, 2017 WNCR Board meeting on January 14, 2017. These minutes will be posted on the WNCR website.

IV. Introduction of Guests

Ken Kajer, Sheri Livingston, Kathleen Weinbrecht, Sharon Hartley, Adrienne Seitz, Jim Stundon, Ashley Snider, Matthew Snider, Gloria Pena, Tammias Hamilton, Jerry Rounds and Roger Shinnick introduced themselves.

V. Hug a horse report by Jim Stundon

- Improvements have been made to the tools and hardware room – almost done with shelving to show dvds and vhs tapes.

- Raised prices on books – 50 cents for paperback, \$1 for hardbound - clearing out books that don't sell.
- Mural – waiting on contact for a price – cheapest price is \$1000. Will take another month for a decision – will use 2 pieces of plywood to be put on building, so that the mural will be movable, should HAH move to another location in the future. We will check with owner of building for approval. Richard Holder asked that Hug A Horse include a Board member when options are clarified.
- Need \$300 per month to pay a Wednesday worker so that Jim and Marilyn could be off. Asked if a volunteer could handle Wednesdays, Jim said that he was not comfortable with anyone other than the designated person to handle the cash register. Charlyn Hudson asked if a schedule of volunteers would help. Jim replied that it was difficult to rely on volunteers to be there for assigned/expected times.
- Charlyn Hudson asked if deposits were made daily. With the exceptions of Tuesday and Thursdays when deposits are made the following day, HAH deposits are made daily.
- Staying open until 6PM has not produced additional customers or revenue to support the later hours. Closure will return to 4PM daily.
- More volunteers are needed.
- Jim mentioned that the owner of the building was not interested in making improvements. Richard Holder suggested that we talk to the owner about offsets to the rent when we make repairs.

VI. Caretaker report – see attached extended caretaker report

On-going Projects:

Perimeter fences in eastern paddocks (23, 20, 17 and 14) are being moved to allow more space for the feeder wagon to travel and wider areas to be bladed for drainage. We have a gradient map that shows drainage patterns on the ranch – from the corner of Bulger and Weimer to the Southeastern (paddock 14) the elevation drop is approximately 40 feet. Given our current paddock design we can continue to let the back 10 acres remain a wetland.

Donated fencing and bigger equipment should be added to the Ranch “wishlist.”

With Dave Johnson's help, we plan to bring paddock #1 back on line after we reconfigure the fence line to allow an interior drive between the perimeter fences on Bulger and Weimer and the paddock. This is a busy corner and making this change will put our horses in that paddock at a safer distance from the roads. The perimeter fence on Weimer Road will not change.

Thank you to Ed Budzinski for his plumbing work in the office trailer. His patching the flooring and ceiling will keep the trailer warmer and more free from mice.

Food inventories are sent to Charlyn Hudson weekly. Jack Brian supplies our hay.

Daily caretaker reports are being sent to the Board.

Horses:

- Richard Holder asked about the number of horses. Tammas said that the ranch currently has 48, including the recent additions of Bowie, Storm and Utah.

-Star was moved to paddock #3 and is doing well.

-Whiz was observed to struggle when getting up.

-Dr. Bobbitt will be called to assess Queen, who is 30 years old and crippled by arthritis.

-Storm (dog) has skin issues. Snakebite protocol is current. Shots are given annually. Heartworm treatment will begin in the Spring. Dogs need vet evaluation.

Richard Holder asked about the protocol to move horses. Jane Slaughter and Rudy Sporing confer with other volunteers regarding the decision to move horses. We need to notify sponsors. Moves are usually scheduled on Tuesdays when the ferrier, Jane Slaughter and Rudy Sporing are present.

Many horses have little or no contact with the ranch hands. While this is typical during the winter months due to weather, we need to emphasize the need to touch more horses. Our goal is to enable all ranch horses to experience positive human contact on a daily basis.

VII. WNCR management plan – see attached handout

Charlyn Hudson reported that Board members and succession team have taken over day to day ranch activities. A Board member or succession team member should be on site every day.

Visitors need to make an appointment to take a Ranch tour to see the horses due to safety and liability issues.

VIII. Health Report

Medications are currently administered by Mary Ann Shinnick and Tammas Hamilton.

New Mexico Livestock Board inspection is scheduled for February 28th. Visit will start at 10AM and run to 2PM. It is a Tuesday which is a good day for volunteers to be present. Expect a review of records, barn areas, medications, etc. Livestock checklist is very informative. We need to clean out feed barn, bins, and switch out bins? Need to make sure records are accessible for their review.

We will no longer use weight tapes due to their inaccuracy. Instead we will have several volunteers evaluate horses monthly using the body condition profiles. We need to establish a baseline. Some of our horses have become too heavy.

Tamma said that we need to cover exposed concrete pilings which are dangerous for horses. Also arthritic horses need soft ground. Tractor work is needed to address both needs.

IX. Manager's Report – Richard Holder

Application for re-licensing by the NM Livestock Board has been submitted.

The 2017 budget will be available by the March 18th Board meeting.

WNCR needs more income to operate. While the initial financial balance reported in January appeared to be more substantial, we learned recently that payroll taxes were outstanding. CPA/Angela Davis is assisting us in addressing our financial situation. We have since paid 2016 taxes but need to address taxes for 2015.

Currently we have approximately \$32,000 in our checking account, but money comes in daily from Hug a Horse and more randomly from other donors.

A grant writing team is being formed.

Semiannual appeal letters will be sent out this Spring.

Training has brought in small amounts of income. The Fuzzy Horse Fun Show is scheduled for Feb 18th.

Last year the silent auction at Hug A Horse community day proved to be a good fund raiser.

Richard Holder said that we need to think bigger with regard to fund raising.

New Mexico Equine Rescue Association: a bill has been proposed for legislation. The State Livestock Board wants input from rescues on this bill, which would impact horses that we get and those headed for euthanasia.

We are not total free agents. We operate under the purview of the NM Livestock Board. Our current capacity for horses is 70 on the Ranch. This quantity does not include 28 horses fostered off the Ranch.

We are currently in the process of contacting fostering parties, who have fostered a horse more than a year to encourage them to adopt. We plan to update the on-site review of all fostered horses. Clarification is needed regarding payment of medical expenses for fostered horses.

The American Equine Practitioners Guidelines for euthanasia will be followed along with consultation with a veterinarian, who will perform the procedure.

X. Guest comments – Several attendees offered suggestions for possible fund raising efforts.

- The Hubbard Organization donates to non profits. We need to contact them soon as they make their decision in February as to places for their donations.
- New Mexico license fees can be earmarked for non profits. We need to contact MVD.

XI. Adjournment

Richard Holder, Board President adjourned the meeting at 10:25AM after a motion was made by Richard Holder, seconded by Charlyn Hudson and unanimously approved by all members.

Mary Ann Shinnick, Secretary

Minutes approved by Richard Holder, President